

Parish Council Meeting

Bayford JMI School, Parish Assembly, 6th October 2008

Present: Michael Wainwright(Chairman), Alan Fitzjohn, Bob Orme, Jackie Fulcher, George William Rowley, Maggie Broomer (Clerk), + 5 members of the public

Absent: Linda Halsey

ITEM	MINUTE	ACTION
1.0	Approval of Minutes	
1.1	The minutes of the previous parish council meeting held on 7th July 2008 were read and confirmed except item 2.1 which should read Mr Nicholls and not Robert Sheriff.	Noted
2.0	Matters Arising	
2.1	1a Broad Green Wood (item 6.2) - an application was submitted to EHDC re the colour of the bricks being used in the extension and the response was, in their view 'that the bricks being used are the same as already used in existing building.'	Noted
2.2	£250.00 has been paid to the solicitors re access for 1c Broad Green Wood (item 6.3) by Dr Wilson.	Noted
2.3	£250.00 donation to the village hall has been paid (item 9.6)	Noted
2.4	All other actions arising from the previous minutes have been discharged or are covered under the remaining agenda.	Noted
3.0	Playground	
3.1	The report has been received from EHDC stating that all items were satisfactory and deemed low risk except the 'multiplay' which does not comply with the requirements of the currently applicable standard or requirements for neck and head entrapment in the sides and the bridge. Grass cuttings need to be removed from the safety surface.	Noted
4.0	Planning	
4.1	MB read out an up to date status list of current planning applications which are as follows:-	MW
	<ul style="list-style-type: none">• Single storey rear extension and 2 storey side extension without balcony at 6c Broad Green Wood Notification of appeal due to previous refusal Oct 2008• Demolition of cottage and erection of new 2 storey house at Lodge Farm - Permission refused.• Use of land as a private gypsy caravan site (5 pitches) at The Stables Bayford Lane. Ongoing• Agricultural open sided barn Home Farm. Permission granted.• Single side storey extension 28 Bayford Green. Ongoing• Change of use of paddock to provide extension to existing garden The Vicarage. - Ongoing• Mobile Home for 3 years at AshendeneStud Permission refused by	

planning dept EHDC however the East Herts councillors overrode the decision and permission has been granted. As a result of this decision David Sitwell asked how the decision would have been reached - MW explained to the meeting and also stated that he would be writing to the Mercury.

4.2 Permission has been granted for time extension for recycling at Water Hall but why a new building is needed the councillors were unsure Noted

5.0 Correspondence

5.1 Affordable Housing – MB reported that the Rural Housing Trust have written wanting to give a presentation to the councillors. However for the time being this was declined Noted

5.2 Letter received from Communities and Local Government re byelaws. Noted

5.3 Letter from EHDC re a parish representative on the Standards Committee – there were no councillors willing to submit their name. Noted

5.4 Letter received from Graham Hollingsworth re a contribution from the parish council for resurfacing the Bayford Green road at the end by the cricket field. It was felt that this was not appropriate but would be helpful to know who owns this part of the road. MW to write a letter in reply to GH 's comments Noted

5.5 Letter received from Neville Hutchinson of BHNCC re paying a contribution to the resurfacing of the Bayford Green road re the terms of their lease. NH met with MW and AF to discuss this and a cheque has been received from BHNCC in the sum of £300.00. Noted

5.6 Questionnaire received from London Commuter Belt Housing. MW to fill this in. MW

6.0 Finance & Admi

6.1

- Account Balances: - Noted
- Community Account - at 6th Oct. - £4,240.00
- Business Premium Account: - at 30th Sept. - £2,768.23
- Business Reserve Account: - at 28th July - £821.10

The interim accounts were presented to the councillors and were approved.

6.2 BDO have responded to our audit asking for more details in certain areas:- MB
Reasons for precept increase were explained at the meeting. (4% + election expenses)

Why total payments were high this was due to grass cutting not being paid from the previous year.

Trust funds - answer changed to N/A

Auditor questionnaire needs to have 5 key areas addressed in future - answer changed to No.

Risk assessment not written or agreed before March 2008 - answer changed to No.

Incorrect answer re our assets. DS stated that the asset register is not compulsory.

Already the charges are £120.00 + vat and have been increased by £30.00 + vat due to more detailed information required. Councillors unhappy re the

- increase in audit fees from the last financial year when Lubbeck Fine were our accountants
- 6.3** The litter picking cheque has not been received from EHDC and has now been declared lost. MB has to write to Audit dept. EHDC to register this before a new cheque will be issued MB
- 7.0 Any Other Busines** Noted
- 7.1** Mrs Burgess's party was a great success, MW decided to send a donation of £100.00 from the BPC as no decision had been made at the previous meeting. It was suggested giving £100.00 to every person who now reaches 100 years old in the village Noted
- 7.2** JF reported that the litter and leaves around the bus shelter were causing a problem. MW to speak to Angela Turner. Bill Brace added that a new bin with lid is needed for the litter. MBto investigate buying a new bin - Joyce Mentern will look in the County Supplies catalogue. It was discussed whether a new job description for litter picking is needed to be written and the area that the litter picking covers specified in more detail. It was suggested a working party be co-ordinated in the spring to make the shelter look more attractive Noted
- 7.3** Mrs Turner rang MW to report an untaxed car in the lay-by at Willow Corner – this has been reported to DVLA Noted
- 7.4** JF reported that the village hall has a new floor due to generous donations from some of the villagers but now some of the windows need replacing and the stage needs new curtains. Insurance has now risen in excess of £700.00. There is to be a Halloween party in the hall at the end of October Noted
- 7.5** AF said there are some wooden posts down round the war memorial. BO suggested putting concrete ones on the corners to match the new ones. The church and local residents paid for the resurfacing Noted
- 7.6** Bill Brace stated that Footpath 1 style still needs to be repaired. Noted
- 7.7** Joyce Mentern said the rose triangle needs tidying up, although Claire Smith looks after it when she can, she would welcome some help – volunteers requested Noted
- 8.0 Date of Next Meeting**
- 8.1** There being no further business the meeting ended at 9.30pm. Noted
- 8.2** The date of the next regular meeting is to be Monday 24th November 2008 held at Bayford JMI School at 8.00pm Noted
Dates of Future Meetings are as follows :-
1. 26th January 2009 at 8.00pm
 2. 6th April 2009 at 7.45pm – Parish Assembly
 3. 27th April 2009 at 8.00pm – Annual Meeting