

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

6th February 2017

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, Bob Orme, George Rowley, Maggie Broomer (clerk), Councillor Linda Haysey and 7 members of the public.

CIRCULATION

Above listed + Councillor Ken Crofton

| ITEM       | MINUTE   | ACTION   |
|------------|--|----------|
| <b>1.0</b> | <b>Apologies</b>   |          |
| 1.1        | None received.   |          |
| <b>2.0</b> | <b>Minutes of the previous meeting</b>   |          |
| 2.1        | Minutes of the previous meeting were read, signed and agreed by all the councillors.   | Noted    |
| <b>3.0</b> | <b>Matters Arising</b>   |          |
| 3.1        | Flooding in Bayford Road – apparently there is no evidence with Herts Highways that this has been officially reported and there is now a new person in the relevant role. MW to report it with potential of a site visit. BT are not able to deal with drains so it probably will involve several utility companies. There are now numerous complaints re the problem. | Noted/MW |
| 3.2        | MW has reported to Ringway an overhanging tree along White Stubbs Lane/ Ashdene Road.  | Noted    |
| 3.3        | 14 Well Row – awaiting a site visit by the enforcement team from EHDC.   | Noted    |
| <b>4.0</b> | <b>Finance</b>   |          |
| 4.1        | Payments since last meeting :-   | Noted    |
|            | Paul Curson – January and February   | £115.80  |
|            | John O’Conner - November   | £159.72  |
|            | John O’Conner – December and January   | £319.44  |
|            | Les Swain (rose bed maintenance)   | £80.00   |
|            | At 30.12.16 Current account balance is £13,882.73  |          |
|            | HIBA account balance unchanged at £830.34  |          |
|            | Charity account balance is £2783.03  |          |

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| 4.2        | David Sitwell has agreed to be our internal auditor again. As before no new checks were required as his business status remains unchanged since the previous financial year.   | Noted    |
| 4.3        | The precept form has been received from EHDC and this was duly signed.   | Noted/MB |
| 4.4        | The Risk Assessment and Asset Register were discussed and there was no change to the Risk Assessment.<br>The Asset Register needs the Playground Equipment to have zero in both columns as it is now deemed to be unsafe with major repairs needed / replacing at a high cost. The entrance is now kept padlocked until a decision is made re the future of this site. A defib and a lifebuoy have been added as they were purchased in the last financial year.   | Noted.   |
| <b>5.0</b> | <b>Planning</b>  |          |
| 5.1        | Bucksbury Farm – planning permission is with The Secretary of State – appeal ongoing.<br>.<br>Planning permission required for horse shelter and hard standing – 14 Well Row – status ongoing.<br><br>Proposed extension to create carport, 1 1/2 story extension – The Lodge, Keepers Cottage – permission granted.<br><br>Replacement of 3 dormers with 1 dormer – 2A Ashdene Road – status ongoing.<br><br>Change of use and conversion of an existing barn to create 3 holiday dwellings – Lodge Farm – status ongoing.<br><br>Amended single storey rear and two storey side extensions – 6E Broad green Wood. – permission refused.<br><br>2 single storey rear extensions (permitted development) – Tudor Manor – status ongoing<br><br>Single storey rear extension (permitted development) – 4 Broad Green Wood – prior approval not required.<br><br>Change of use from indoor stabling and tack room to mixed use of workshop and storage area – Bayford Hall Farm – status ongoing.<br><br>Pool House, replacement of roof tiles, alterations to structure, brickwork, flooring, windows and doors. Replacement of gates – 32 Ashdene Road – status ongoing. | Noted    |
| <b>6.0</b> | <b>Any Other Business</b>  |          |
| 6.1        | Survey – 58 completed forms were returned and thanks to Neil and Elaine Morris for delivering and collecting them.<br>A precis of the results of the survey :-<br><b>Section 1 – The Playground</b><br>Question 1 - 71% of replies never use the playground<br>Question 3 – 19% favoured Bayford Green as new location followed closely by the Baker Arms<br>Question 4 – 52% would never use the new playground<br><b>Section 2 – General Matters</b><br>Question 6 – 68% own private car<br>Question 7 – 71% said no to new housing.   | Noted    |

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|      | <p>Question 8 – If yes to question 7 locations suggested – infill, Station Road or near garages by school</p> <p>Question 9 – types of house – affordable, new build, private or council</p> <p>Question 10 – 98% use internet</p> <p>Questions 11 / 12 – speed was slow and it does effect business from home in the village</p> <p>Question 15 – 88 % would like some form of traffic calming</p> <p>Questions 14 / 17 – suggestions of issues to be addressed by BPC included parking, speed calming measures, dog fouling and pond by the school.</p> <p>David Sitwell asked for the reason of the survey and what is hoped to be achieved with the results. MW explained that the villagers views on the playground were important as a decision is needed as to whether to replace the playground or not as the cost would be in excess of 15k. The rest of the questions are information for possible future projects in the village.</p> |          |
| 6.2  | GWR suggested that the sports field goal posts are replaced. Also the existing playground site is sold and funds donated to the church roof – however the land is owned by the diocese and access to it is over BPC owned verges.  | Noted    |
| 6.3  | It was decided to pursue the Baker Arms playground site as an option as 71% would never use it, it is a high outlay of money for only 29% usage. MW is to contact McMullens re the possibilities of this route.  | MW       |
| 6.4  | Parking at Willow Corner is now proving not adequate for the residents of Willow Corner as some own more than one car. Network Homes are looking into this and the car parking round by the garages at the school entrance. Increase in spaces may be possible but as not many of the houses are NH owned they can't control the allocation of parking although they own the layby land. Also it is probably not a solvable BPC problem.. LH to confirm land ownership.  | Noted/LH |
| 6.5  | AF mentioned about the phone call from Robert Wilson Stephens to MW offering to transfer the deeds of the verge opposite Bayford House to the BPC. This was gratefully received and RWS will pay for the legal fees in this transfer.  | Noted    |
| 6.6  | AF said about the ongoing problem of potholes in Bayford Lane.   | Noted    |
| 6.7  | MW asked GWR to organise the annual Litter Picking Day again. The date agreed is to be the 19 <sup>th</sup> March.   | GWR      |
| 6.8  | JH now has the warrant for the speed awareness camera and although training has yet to take place it is hoped to get the scheme up and running by the 1 <sup>st</sup> March. David Sitwell stated that speeding through the village is not improving.  | Noted    |
| 6.9  | GWR commented that fly tipping in the parish has increased. Jason Ruben said this had occurred on 2 bridleways.  | Noted    |
| 6.10 | GWR raised about the floodlights on the stable block at 14 Well Row that are on 24/7. It is hoped that this will be looked into by the Enforcement Officer's visit. LH to look into this.  | LH       |
| 6.11 | GWR reported that 150k is needed to repair the church roof. The tiles are suspect and company that last repaired the roof have gone bankrupt. A donation from the BPC was suggested or a "Sell a Tile " scheme.  | Noted    |
| 6.12 | It was asked who cuts the grass at Willow Corner – Network Homes.  | Noted    |
| 6.13 | Bill Brace said the bus shelter needs painting inside and he is willing to do this.  | Noted    |
| 6.14 | Dean Chilton has emailed to ask if he could put up posts along the verge in front of his property to stop parking and tyre tracks – this was agreed with the suggestion they match the village pond posts.   |          |
| 6.15 | A letter received from EHDC –re a draft decision by EHDC to remove public call   | Noted/MB |

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|      | box in Ashdene Road by the telephone exchange. However is mobile coverage good in the village in the case of an emergency? If not should phone box be retained – it was decided to ask EHDC to retain the box. |        |

**7.0 Date and time of Next Meeting**

- Monday 13<sup>th</sup> March 2017 – Parish Assembly
- Monday 5<sup>th</sup> June 2017 – Annual Meeting
- Monday 3<sup>rd</sup> July 2017 – BPC Meeting
- Monday 4<sup>th</sup> September 2017 – BPC Meeting
- Monday 20<sup>th</sup> November 2017 – BPC Meeting

All meetings in village hall and at 8.00pm

There being no further business the meeting ended at 10.05pm

**Signed**.....

**Date:**.....