

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

30th April 2018

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, George Rowley, Maggie Broomer (clerk). Councillor Ken Crofton and 3 members of the public.

CIRCULATION

Above listed + Linda Haysey

ITEM	MINUTE	ACTION
<b>1.0</b>	<b>Apologies</b>	
1.1	Linda Haysey	
<b>2.0</b>	<b>Nomination and Election of Chairman</b>	
2.1	Nominations :- Mike Wainwright Proposed by :- Bob Orme Seconded by:- George Rowley Carried	Noted
<b>3.0</b>	<b>Chairmans Report</b>	
	<p>This past year has been both busy and successful for the Parish Council.</p> <p><b>The Village Pond.</b> A significant amount of work was carried out on the pond during this year. Lewis Collins was contracted to advise and carry out initial works on the pond. Alan dredged out the silt. George and Bob headed up this work together with numerous parishioners to clear vegetation. The pond is now much more open and healthy and makes the centre of the village much more attractive. The parking by the east side of the pond was also improved to provide extra parking and so that during the winter the area does not get muddy.</p> <p><b>Works.</b> We are grateful to Alan once again for the several works he has carried out during the year, including the pond, the posts around the Green and the War Memorial, the renovation of the village sign near the church, the new village sign near Buck's Alley and the ditch behind the Baker Arms. Football goals were erected on Bayford Green. Grass cutting was carried out during the year by John O'Conner.</p> <p><b>Land Registration.</b> Over the last year David Aumeyer, of Edward Oliver &amp; Co, Solicitors, has done a considerable amount of work on behalf of the PC to register all the various parcels of land gifted and bequeathed to the PC over many years. These include the Recreation Ground (Cricket Pitch), Bayford Green (football pitch and car park), The Memorial Hall and the various verges. This has now been completed. The process was made more complicated because of the unconventional nature of the transactions and the length of time since the transactions took place. We are extremely grateful to David for completing this arduous task.</p> <p><b>The Annual Meeting.</b> 'Protecting Your Money' was the subject of a talk given by PC Terry Morris. The talk was well attended and valuable.</p> <p><b>Playground.</b> Following lengthy discussions, and the results of the questionnaire, it was decided not to renovate the existing Playground on the site next to the Vicarage and not to renew the lease on this land. The benches from the old</p>	Noted

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	<p>playground will be moved to Bayford Green. During the summer we will review this facility to determine if further works are needed.</p> <p><b>Water Leak.</b> After many years of problems with the water 'leak' opposite Fourways the cooperation of Hertfordshire Highways was sought in resolving this issue. Cllr. Ken Crofton put us in touch with James Vine (HH) who has subsequently laid a new drain under the roadway, the old drain being compromised by the roots of the hedge. We hope that during next winter the road will be much safer.</p> <p><b>The War Memorial.</b> It became apparent in the early part of the year that a further section of the war memorial, on the west side of the plinth, was in need of repair. It was decided that the best way to tackle this was to replace a section of stone, since previous repairs involving the use of fillers had proved unsuccessful. A grant was sought from the War Memorials Trust. This process, involving both a Pre-application and an Application, proved extremely lengthy and has not yet been concluded. The approval process took some 6 months. The completed acceptance and notification of the contractor were sent off last month but were not received by the Trust. I e-mailed copies to them but it is still not clear if this has been accepted by them. The value of the grant is only £375, 75% of the cost, so it is questionable if it was worth all this time and effort.</p> <p><b>Village Clean-up.</b> George once again organised the annual clean up. The weather was not so good, but nevertheless the turnout and results were excellent, a significant quantity of rubbish being collected. Without this event, the wider areas of the parish would never have litter removed. Paul Curzon continues his excellent litter picking in the centre of the village.</p> <p><b>Traffic Calming.</b> The additional village sign was erected near Buck's Alley. After much deliberation, and a visit to County Hall by Jane and me it became clear that a 'smiley face' (SSID) was the only traffic calming measure open to us. Most other measures are not available due to shortage of finance at HH and the absence of street lighting. This was fitted near The Round House and after a site meeting will be moved slightly further north. This will allow it to be reversed and monitor traffic both leaving and entering the 30 mph zone. The SSID device logs speed but not registration numbers. This information is downloaded periodically by the police. A major contribution to traffic calming has been made this year by the DriveSafe scheme. Jane and her team monitor traffic in Ashdene Rd using a radar device which measures speed and captures registration numbers. This information is reported to the police. The drivers then receive a letter from the police. Further action can be taken against habitual offenders. The information logged through this exercise might also result in us being allegeable for additional traffic calming measures.</p> <p><b>Church Path.</b> Due to the generosity of both Neville and Caroline and Stephen Fletcher the problems associated with the Church Path have been resolved by the construction of an alternative path in Neville's field by the side of the driveway. We trust this will be beneficial and satisfactory to all parties involved.</p> <p><b>David Sitwell</b> carried out the internal audit for which we are most grateful.</p> <p><b>The Rose Triangle -</b> Les Swain was contracted to maintain the rose triangle. This is a difficult task as it is frequently run over particularly by lorries.</p> <p><b>Thanks.</b> Finally we must thank most sincerely all the Councillors for the work carried out during this year. We are also grateful to all parishioners who have attended our meetings and assisted in the various projects. We are particularly indebted to our clerk, Maggie, who carries out numerous tasks; planning matters, correspondence, insurances, invoices and who prepares our agendas, writes the minutes and manages the finance and internal audit.</p>	
<b>4.0</b>	<b>Minutes of the Previous meeting</b>	
4.1	Minutes of the previous meeting were read, signed and agreed by all the councillors.	Noted
<b>5.0</b>	<b>Matters Arising</b>	
5.1	War Memorial – a grant has now been offered of up to £320- 75% of the costs as per the quote from Skillingtons Workshop.	Noted

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5.2	The SSID is to be moved to 15m north of its current position by HH.	Noted
5.3	The new path at the side of Church Cottages is to remain under the ownership of Warren House.	Noted

## 6.0 Finance

### Payments since last meeting

Paul Curson - January and February	£119.80
David Aumayer - ( legal fees)	£157.00
John O'Conner –February	£159.70
Mike Wainwright - (banners)	£75.00
Paul Curson – March & April	£119.80
John O'Connor – March	£159.70
Les Swain	£110.00
Clerks Salary	£450.00

At 29.03.18 Current account balance is £8695.06

HIBA account balance is £831.00

Charity account balance is £2784.91

6.1	Audit - The AGAR part 2 form, certificate of exemption and Annual Governance Statement were filled in and signed the meeting.	Noted
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## 7.0 Planning

7.1	Flanbury Oaks adjacent to Bucks Warren – Change of use of barn to 1 no. dwellings – status Prior approval is required and granted.	Noted
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7 Broad Green Wood – Demolition of existing garage and store and erection of 2 storey side extension – status application withdrawn by applicant dated 8<sup>th</sup> March.

7 Broad Green Wood – Demolition of garage and store. Proposed 2 story side/rear extension incorporating rear Juliet balcony, single storey front extension, new front porch, new first floor window – status ongoing.

Blackfan Cottage, White Stubbs Lane – Change of use from hydrotherapy clinic to boarding cattery with no external changes – status ongoing.

Tudor Manor, White Stubbs Lane ( land adjacent) – demolition of annexe, stables, storage and garage buildings, construction of new house with landscaping – permission refused.

Lodge Farm, Epping Green – change of use and conversion of 2 barns to a total of 5 holiday lets including demolition of lean to, erection of single storet rear extension. New doors and windows to both barns – permission granted.

Tudor Manor – formation of new vehicular access – permission granted.

2A Ashdene Road – proposed alterations to rear roof – status ongoing.

ITEM	MINUTE	ACTION
<b>8.0</b>	<b>Clerks Notices</b>	
8.1	Oliver Heald – notification from E.ON offering for a limited time free cavity wall and loft insulation for his constituents.	Noted
8.2	Harlequin Telecommunications mast for EE Ltd – sites are being looked at in the area and one proposed place that has been highlighted is near the cricket club to improve the signal on the railway line. BPC has logged an interest that is not binding and we are awaiting further details. Later in the meeting Mike Samulak of the Cricket Club has asked to be included in any correspondence on this matter.	Noted
8.3	Pond in Ashendene Road by school – this was raised at a previous meeting as potential to be renovated similar to the pond at Willow Corner. After consultation with the school it is believed to be owned by either HCC or the Diocese. Further clarity could be obtained from Property Records at HCC if we wanted to pursue this further. MB to ask Les Swain if he knows about the ownership.	MB
8.4	Village Pond Maintenance - proposal has been submitted by Lewis Collins of 3 X visits per year with 2 people for a full day at a cost in total of £950. This to include – Cut back of reeds Managing invasive weeds Annual siltex Clearing inlet/outlets General tidy up of waste in water and around the perimeter Encouragement of the Phragmitis Strim edges It was decided to ask Lewis for one visit per year and see what the cost would be as it was felt that £950 was too expensive and 3 visits per year were not necessary.	MB
8.5	Mirror opposite Mel Ambrose's house is too large and now the hedge has been clipped it is leaning on to the road. MW to email her requesting a smaller more appropriate mirror.	MW
8.6	New contract has been signed with John O'Connor for grass cutting 2018/19 and MB has asked for a cut the week of Gardens day	Noted
8.7	Oliver Heald – letter received from a colleague MP who is raising in parliament and asking our response if applicable re existing powers for dealing with unauthorised developments and encampments.	Noted
<b>9.0</b>	<b>Any Other Business</b>	
9.1	It was reported that the church brick wall is to be repaired.	Noted
9.2	AF thanked KC for his help in getting the potholes repaired in Bayford Lane. GR said the drains are full of soil it was suggested reporting it to HH if no success let KC know and he will pursue it.	Noted
9.3	Mike Samulak said that there is a problem with dog fouling on the cricket field, it was suggested getting a dog waste bin and or a camera to catch the offenders owners. This to be researched further.	Noted
9.4	GR said there were 3 bags of rubbish presumably fly tipped at the south end of the village.	Noted
9.5	No further updates at present re the quarry awaiting the hearing when after this it will be a criminal offence to carry on as they are at present.	Noted

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9.6	Old Playground – lease expires in June. Remaining benches and equipment if they are to be reused need to be cleared from the site by this date. It was suggested that money made from the sale of this site could be used to contribute to the cost of reroofing the church.	Noted
9.7	Neville Hudson asked if there could be a speed limit in Bucks Alley, this may not be possible but better signage to deter speeding and large vehicles would help. Bob Deering is the person to contact.	Noted
9.8	Stockings Lane resurfacing has been agreed and cost is to be covered by 2 of the landowners. HCC has agreed to provide the materials.	Noted
9.9	It was noted that regrettably the current landlords of The Baker Arms are leaving shortly and BPC should try and ensure the building stays as the village pub.	Noted

**7.0 Date and time of Next Meeting**

2<sup>nd</sup> July 2018 – BPC mtg

3<sup>rd</sup> September 2018 – BPC mtg

19<sup>th</sup> November 2018 – BPC mtg

All meetings in village hall and at 8.00pm

There being no further business the meeting ended at 9.35pm

Signed.....

Date:.....