

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

20th November 2017

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Jane Honeyman, Bob Orme, George Rowley, Maggie Broomer (clerk). 4 members of the public.

CIRCULATION

Above listed + Councillors Ken Crofton and Linda Haysey

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Linda Haysey	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were read, signed and agreed by all the councillors. With one amendment EHDC payment of £2392.00 was New Homes Bonus and not precept.	Noted
3.0	Matters Arising	
3.1	War Memorial –MW has applied for a grant but first had to fill in a pre-application form this was in June. Email in October confirmed form was satisfactory and now the official grant application form can be filled in. The next committee mtg to view this is on 19 th December 2017.	Noted
4.0	Finance	
	Payments since last meeting	
	Alan Fitzjohn – posts and sleepers	£1150.03
	Les Swain – maintenance of rose bed	£165.00
	HCC – SSID	£5100.00
	John O’Connor – September	£159.70
	Paul Curson October, November and December increase)	£179.67 (£2 per month
	C. Nunn poppy wreath	£25.00
	Paid in	
	EHDC – precept	£2973.64
	VAT repayment	£371.53

ITEM	MINUTE	ACTION
	<p>At 31.10.17 Current account balance is £10,452.06.</p> <p>HIBA account balance is £830.44 - unchanged</p> <p>Charity account balance is £2783.03 - unchanged</p>	
4.1	<p>BDO Audit – this has now been returned to us with no charge. 2 points have been raised following our submitting the documents as explained in the minutes of 4th September 2017.</p> <p>New auditors have been appointed from next year they are PKF Littlejohn LLP.</p>	Noted
5.0	Planning	
5.1	<p>Bucks Warren - Demolition of existing dwelling and construction of replacement dwelling – permission granted.</p> <p>Bayfordbury Park Farm – Demolition of existing barn, conversion of 2 existing barns and erection of link extension to create new 4 bed dwelling – permission granted.</p> <p>Observatories, Bayfordbury – extension of external metal gantry – permission granted.</p> <p>16 Well Row – 2 storey side / rear extension. New rear conservatory, new pitched roof porch – permission refused.</p> <p>Bucksbury Farm – Change of use of agricultural building to 1 dwelling house and associated operational development – status ongoing.</p> <p>58 Bayford Green – Enforcement Officer has closed the inquiry and no further action needed.</p> <p>The Directors House – Variation of approved plans, new design to include part sunken NE extension, SW orangery extension, 2 storey rear extension and single storey extension. Revised garage extension – status ongoing.</p> <p>HCC planning – Water \hall Quarry / Hertford Express Asphalt - Applicatiion for the re-profiling and extension of existing soil bund using materials sourced onsite and continued exploration of a limited volume of waste at Water Hall Quarry – status permitted for 3 years from 18.10 2017. Also carried out in accordance with several plans and to include within 3 months a detailed landscaping scape.</p> <p>43 Ashdene Road – Redevelope garage footprint to form a family room and loft space as play area, alterations to morning room and front dormer – permission granted.</p> <ul style="list-style-type: none"> - Re develop garage foot print and 2 storey link extension. Alterations to rear elevation and new front dormer – status ongoing. <p>Lodge Farm – Change of use of 3 barns to holiday lets including demolition of lean to, erection of single storey side extension and alterations to fenestration. – status ongoing.</p>	Noted
5.2	<p>A letter of thanks for BPC’s support in their many planning applications was received from the Baynhams at Bucks Warren.</p>	Noted

ITEM	MINUTE	ACTION
6.0	Clerk's Notices	
6.1	Lewis Collins / pond maintenance - has proposed 1 day's work per year to include – general tidy up, reed cutting, weeding around the Fragmatis and cleaning at a cost of £240. This was agreed by all councillors to go ahead.	Noted/MB
6.2	Herts Building Preservation Trust – annual subscription is due for renewal at a cost of £20. This was agreed.	MB
6.3	Update on repairs to carriageway by Fourways – this has taken place by Herts Highways and appears to be much better. However they have found a couple of defects needing future work this has been programmed in to 2018/19 work schedule.	Noted
6.4	Ancient Charities of Hertford – give grants up to £200 to families experiencing financial difficulties for purchasing white goods, clothing, books etc. - clerk has application form if anyone requires to submit an application for assistance.	Noted
6.5	Posts / chains around War Memorial grass due to damage from 2 separate vehicles recently has been suggested. AF to buy posts similar to ones around Willow Corner pond and erect them preferably before Christmas.	AF
7.0	Any Other Business	
7.1	Playground – following a recent site visit AF and MW to dismantle the slide/climbing frame and store at Home Farm. The 2 benches to be relocated to Bayford Green sports field. The rest of the equipment to be left. The lease runs out in June 2018.	Noted
7.2	Goal Posts are now insitu following a meeting on the field with MW, AF and JH.	Noted
7.3	SSID – AF has marked on the road 65 – 70 m inside the 30mph zone where the BPC would like the SSID to be positioned but the final decision rests with HH. It has been paid for by BPC in October and we are awaiting HH to erect it.	Noted
7.4	AF thanked Ken Crofton for funding the recent repairs to Bayford Lane however it was raised that there are further urgent repairs needed to the carriageway opposite 36/37 Bayford Lane and a raised drain cover just past Bayford Hall Farm. MB to email James Vine.	Noted/MB
7.5	Bill Brace asked how things were progressing with the relocation of the footpath by Church Cottages. The Fletchers and Neville Hudson were waiting for the legal documents to be drawn up. MW to check on the progress.	MW
7.6	Neil Morris has asked if one of the benches being removed from the playground could be relocated at the cricket field in a position diagonally opposite the entrance gate. This was agreed.	Noted/AF/ MW
7.7	Terry Hayne commented how good the pond at Willow Corner now looks.	Noted
8.0	Date and time of Next Meeting	
	5 th February 2018 – BPC mtg	
	26 th March 2018 – Parish Assembly	
	7 th May 2018 – Annual Mtg	
	2 nd July 2018 – BPC mtg	
	3 rd September 2018 – BPC mtg	

ITEM

MINUTE

ACTION

19th November 2018 – BPC mtg

All meetings in village hall and at 8.00pm

There being no further business the meeting ended at 9.35pm

Signed.....

Date:.....