

# BAYFORD PARISH COUNCIL

## Minutes

Confidential

LOCATION

Bayford Village Hall

DATE

16th July 2018

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, George Rowley, Maggie Broomer (clerk). 1 member of the public.

CIRCULATION

Above listed +Jane Honeyman, Ken Crofton and Linda Haysey

ITEM	MINUTE	ACTION
<b>1.0</b>	<b>Apologies</b>	
1.1	Jane Honeyman, Ken Crofton and Linda Haysey	
<b>2.0</b>	<b>Minutes of the previous meeting</b>	
2.1	Minutes of the previous meeting were read, signed and agreed by the councillors.	Noted
<b>3.0</b>	<b>Matters Arising</b>	
3.1	War memorial – no date set for the repairs to take place.	Noted
<b>4.0</b>	<b>Finance</b>	
	<b>Payments since last meeting</b>	
	Paul Curson – May, June and July	£179.70
	John O’Conner –April	£167.70
	John O’Connor – May	£167.70
	John O’Conner – June	£167.70
	AON Insurance	£374.37
	Maggie Broomer (refreshments for earlier mtg)	£34.78
	<b>Income</b>	
	BHNCC rent	£30.00
	At 29.06.18 Current account balance is £9435.90	
	HIBA account balance is £831.41	
	Charity account balance is £2786.30	
4.1	The audit has now been signed off by our internal auditor and will shortly be available to view on our website.	Noted

ITEM	MINUTE	ACTION
<b>5.0</b>	<b>Planning</b>	
	7 Broad Green Wood – Demolition of garage and store. Proposed 2 story side/rear extension incorporating rear Juliet balcony, single storey front extension, new front porch, new first floor window – permission granted.	
	Blackfan Cottage, White Stubbs Lane – Change of use from hydrotherapy clinic to boarding cattery with no external changes – permission granted.	
	5 Victoria Mews, Bayfordbury – erection of a summerhouse – status ongoing.	
	Lodge Farm, Epping Green – removal condition 2 of householder permitted development rights and condition 4 restricting occupancy to 12 weeks – permission refused.	
	2A Ashendene Road – proposed alterations to rear roof – permission refused. It was suggested that the only route now is to go to appeal.	
	Kingfisher Nursery – change of use from a redundant nursery centre to an active one with retrospective planning permission for storage and sale of commercial vehicles – status ongoing.	
	Bucks Warren – replacement dwelling – status ongoing. It was noticed by the councillors that no outbuildings, garages or access to road are on the plans.	
<b>6.0</b>	<b>Clerks Notices</b>	
6.1	A revised quote from Lewis Collins has been received for pond maintenance of once a year visit costing £410 to include the use of Sitex. It was agreed to go ahead and MB to confirm this with him. Hedge will be cut by ourselves in the autumn.	MB
6.2	A quote has been received from Les Swain to trim the new path by Church Cottages. It was agreed for this to take place twice a year beginning around April/May and with another cut later in the year. Strimmed grass need not be cleared way. MB to confirm this with Les and ask for a revised quote.	MB
6.3	It was decided to renew our subscription to CDA for £10 per year.	Noted/MB
6.4	The Inspectors report re East Herts District Plan has now been produced and can be viewed online.	Noted
6.5	Healthwatch Hertfordshire is a local charity and independent champion for people using health and social care services in Herts. We have been sent their leaflets and they would be willing to give a short talk or presentation – may be a speaker for the Parish Assembly??.	Noted
6.6	Communication from Dawn Grocock re the bridleway along Ashendene Road. MW wrote to her confirming the verges are now legally owned by the BPC. Work can continue on the bridleway but cost of this and possibility of a grant needs further investigation.	Noted
6.7	Playground – remaining pieces of furniture/equipment need to be moved.	Noted
6.8	Direction/distance sign down at bottom of Bayford Lane has been reported.	Noted
6.9	All councillors are at the end of their 4 year term at the time of the Annual meeting 2019 and are up for re-election.	Noted

ITEM	MINUTE	ACTION
<b>7.0</b>	<b>Any Other Business</b>	
7.1	Rumballs Hump – an Enforcement Notice was served on 5 <sup>th</sup> June for the unauthorised engineering works and it came into effect on 5 <sup>th</sup> July but an appeal has already been submitted. The owner is reinstating the land to overcome the terracing and Planning at EHDC are now considering the options available. MW to email LH to ask if there is still 1 unit being used as a dayroom.	MW
7.2	Mirror – MW emailed Mel Ambrose re the size of the mirror and she was going to replace it with a smaller one but this so far has not taken place .MW to chase this.	MW
7.3	Verge – Robert Wilson Stephens has kindly donated the verge opposite Bayford House to BPC. Paperwork all going through and it will need to be registered with Land Registry. MW to do this.	MW
7.4	Verge outside the playground – email received from Dean Chilton re a car parked on the verge on Saturday 14 <sup>th</sup> July by his house entrance. He has asked if he can put up posts along the edge of the verge. This was agreed as long as they match the others around the pond.MW to reply to his email.	MW
7.5	SSID – this is due to be moved on 19 <sup>th</sup> July.	Noted
7.6	Diana Cook – a phone call was received from DC to MW and AF recently re several complaints at her house predominately about a sewage problem.MW informed the Environmental Agency but they could find no trace of it when they visited the site.MW suggested she appoint a solicitor if the problem persists.	Noted
7.7	Telecom Mast – AF and MW met recently on site with Mark Lovell from a company called Shared Access re the new telecoms mast beside the cricket pavilion. There is a one off payment to the BPC of £30k which would be spent on projects in the village to benefit the villagers. It was decided that the next stage would be to consult the 3 residents who live beside the cricket field to assess their views before anything progressed any further. It was however felt that due to government pressure to provide a good mobile network signal throughout the country if this site was turned down then they would probably find a new site in this area for which BPC would have no control over and the money would go to an individual.MW to write and visit the 3 residents and the cricket club.	MW
7.8	New Homes Bonus – EHDC now require a spread sheet of the last 5 years as to how we spent the money.	MW
7.9	Willow Corner Parking – this has become difficult again. It would appear that some cars are still being worked on in the layby / car park. It was decided that this really is not a BPC problem but Network Homes as they are believed to own the land in question. AF to speak to Ron Turner for any more information.	AF
7.10	Note received from JH in her absence re a concrete bollard missing on the verge by the road at the church. It was decided that this was a PCC problem. This was referred to Terry Hayne as he was at the meeting.	Noted
<b>8.0</b>	<b>Date and time of Next Meeting</b>	
	3 <sup>rd</sup> September 2018 – BPC mtg	
	19 <sup>th</sup> November 2018 – BPC mtg	
	All meetings in village hall and at 8.00pm	
	There being no further business the meeting ended at 9.45pm	

ITEM

MINUTE

ACTION

**Signed**.....

**Date:**.....