

BAYFORD PARISH COUNCIL

Minutes

Confidential

LOCATION

By videocall due Coronavirus restrictions

DATE

13th July 2020

PURPOSE OF MEETING

Parish Council Meeting

PRESENT

Michael Wainwright (Chairman), Alan Fitzjohn, Bob Orme, Jane Honeyman, George Rowley and Maggie Broomer (clerk)

CIRCULATION

Above listed + Linda Haysey and Ken Crofton

ITEM	MINUTE	ACTION
1.0	Apologies	
1.1	Linda Haysey	
2.0	Minutes of the previous meeting	
2.1	Minutes of the previous meeting were sent out to all councillors and will be signed by the Chairman at the next meeting when it can be held in village hall.	Noted
3.0	Matters Arising	
	No matters arising.	Noted
4.0	Finance	Noted
	Payments out since last meeting	
	John O'Conner – April grass cutting	£167.70
	John O'Conner – May grass cutting	£167.70
	John O'Conner – June grass cutting	£167.70
	Paul Curson – April/ May litter picking	£127.56
	Paul Curson – June/July litter picking	£127.56
	BHIB – Insurance	£348.74
	Lewis Collins – pond maintenance	£260.00
	At 30.6.20 Current account balance is £15,453.65	
	HIBA account balance is £834.41	
	Charity account balance is £2796.37	
4.1	Audit – The Annual Governance and Accounting Statements were filled in at this virtual meeting and will be signed at the next meeting in the village hall . The audit will now be passed on to our internal auditor David Sitwell to sign off the accounts	Noted

ITEM	MINUTE	ACTION
5.0	Planning	Noted
	Erection of pole barn for storage of animal feed and farm machinery and convalescent area when needed for the health and welfare of the sheep reared on the farm land. (retrospective) – Bayford Hall Farm – permission granted.	
	Replace rear flat roof with a pitched roof on the new extension– 10 Willow Corner – permission granted.	
	Demolition of garage. Erection of new pitched roof garage – 30 Bayford Green – permission granted.	
	Garage conversion to create a self - contained annex and link to main dwelling - .39 Ashdene Road – status ongoing.	
	Demolition of conservatory and construction of rear extension – 1 Tudor Manor Farm Cottages – status ongoing.	
	An increase in roof height to create loft conversion and insertion of 2 rear roof lights. – 6c Broad green Wood – status ongoing.	
5.1	It was decided to write to planning EHDC with the following observations on 2 planning applications as follows :- 39 Ashdene Road – no objections but annexe should not be sold off separate to main building in the future. 6c Broad Green Wood – substantial extension in the past and new roof height would be out of symmetry with neighbouring properties.	
6.0	Clerks Notices	
6.1	Recent flooding of sewage in the garden of 2 properties in the village. A request has been made for baby wipes not to be disposed of down the toilet. Thames Water to circulate flyers to all households re this.	Noted
6.2	Red telephone box needs painting – MW to look into this.	MW
6.3	A notification has been received from our insurers to check that our war memorial is insured for the correct amount. It was felt that declared value of £51,608 and insured value of £61,929 was sufficient.	Noted
6.4	EHDC has asked for each councillor to fill in a DPI form this is not required at the moment as these were completed last year.	Noted
6.5	A request has been made by the school for the gate post at the ponds on the road end to the path to be hung on the other side as it is currently unsafe. It was agreed to do this in August.	AF/BO
6.6	Last week a parishioner reported that maintenance was needed on the church path. This was carried out 2 days later by Les Swain.	Noted
6.7	The travelling horsebox was seen briefly back parked by the church, it subsequently moved that evening.	Noted
6.8	Willow Pond Maintenance – autumn work has been requested – MB to get a quote from Lewis. It was too late in the season to add Siltex to the pond when Lewis was here recently and the Norfolk Reed still needs more thinning out. His advice on the School Ponds would also be helpful.	Noted/MB
6.9	We are still waiting for tree surgery to the verge in Ashdene Road. MW to chase Peter Musk.	MW

ITEM	MINUTE	ACTION
6.10	MW to complain again to Highways re the flooding at the junction of White Stubbs Lane/Epping Green.	MW
7.0	Any Other Business	
7.1	<p>Traffic / Road Safety – Yellow hatching lines on the road are needed outside the pond entrance to the school if it is going to be used on a regular basis. We are awaiting a response from KC. It is thought that years ago there were lines there. MW to email KC. In the meantime cones should continue to be put out by the school twice a day.</p> <p>Sally Brooks our PCSO is now trained to conduct speed checks using a hand held camera.</p> <p>Road Safety Fund are requiring us to fill in a School Travel Plan – this is in progress by JH and MB with help from Bayford School.</p> <p>KC has access to a Locality Budget if funding is needed.</p> <p>Traffic Calming measures for Ashenedene Road - A pedestrian crossing is the most costly, chicanes the road is not wide enough. Speed limit from Bucks Alley to the boundary of the village of 40mph would seem to be the most practical solution. An email received from Herts Police suggests that weight restriction areas are rarely policed by the police to trap offending HGVs as this is not cost effective.</p>	Noted
7.2	<p>Old Playground – in our latest communication with Alex Porter at Bidwells we have asked for a donation to Bayford Church from the sale of the land. The Diocese has stated that a condition of sale to a developer would be for a single dwelling only. The Diocese have also stated that they would only sell to a reputable developer/builder.</p> <p>Dean Chilton has applied for a tree preservation order on the large oak tree on the land.</p>	
7.3	AF erected fencing by the school path at the ponds recently. He is to be reimbursed for this.	AF
8.0	Date and time of Next Meeting 2020	
	14 th September – BPC meeting	
	23 rd November – BPC meeting	
9.0	Meeting ended at 9.20pm.	

Signed.....

Date:.....